

Township of Middletown

Application for Tree Removal Permit

Homeowner/Contractor Application

A Property Survey with Tree Locations sketched is required with every application

Color Photos are also required and may be emailed to the Zoning Office staff.

Application must be fully complete to be processed for Arborist review. Any missing Information will result in an “incomplete” determination and will cause delays in processing time.

PROPERTY OWNER NAME: _____

PROPERTY OWNER EMAIL: _____PHONE: _____

LOCATION OF TREE REMOVAL: Block # _____Lot # _____

STREET ADDRESS: _____

TREES TO BE REMOVED BY: (Check One)

☐ Property Owner

☐ NJ Licensed Tree Service Provider

Name of Tree Service: _____

Business Address: _____

Business Email: _____Business Phone: _____

Business License (NJTC) Number: _____

(Required)

*LTE, LTCO or ISA Certified Arborist (CA) Number: _____

Tree Expert Signature & Date: _____

*Per NJ Law N.J.S.A. 45:15C-11 (2017), all tree companies in NJ must employ at least one licensed tree expert.

TREES TO BE REMOVED

❖ Total number of trees requested to be removed: Dead: _____Living: _____= Total: _____

QTY	SPECIES (IF KNOWN)	TRUNK DIAMETER AT BREAST HEIGHT (DBH)/ HEIGHT OF EVERGREENS	CONDITION (LIVING/DEAD/ DISEASED)	REASON FOR REMOVAL
LIST ANY ADDITIONAL TREES ON A SEPARATE PAGE				

- All trees requested to be removed MUST be marked with ribbon or colored plastic tape (spray painting or other permanent marking, damaging, or defacing of trees is prohibited).
- “Diameter at Breast Height (DBH)” means the diameter of the trunk of a tree generally measured at a point four and a half feet above ground level from the uphill side of the tree. For species of trees where the main trunk divides below the 4 ½ foot height, the DBH shall be measured at the highest point before any division.

Are the trees to be removed located within a conservation easement area or within 50' of the following: ponds, streams, brooks, marshes, rivers, lakes, bogs, ditches, creeks, swamps, etc. or other low-lying areas; or is the property located within 500' of the mean high-water line or any area regulated by the Department of Environmental Protection?

☐ Yes☐ No

If you answer yes, you must contact the New Jersey Department of Environmental Protection to obtain approval or an exemption, prior to submitting this permit. If you are unsure, please contact the NJDEP. Violations of Wetlands could result in fines imposed by the State of New Jersey. NJDEP contact info can be found online at <https://dep.nj.gov/wlm/lrp/>

TREE REPLACEMENT PLAN

Required for all Street Trees over 2.5”, all Shade Trees over 24” DBH, or 10’ in height for Evergreen species.

(MUST SELECT ONE)

INITIALS REQUIRED

- ☐ Applicant requests to pay Tree Fund for tree replacement in lieu of planting trees on property.
- ☐ Applicant will replace the required number of trees as required by Township Ordinance. Replacement requirements will be detailed upon inspection. Please refer to Ordinance 2024-3446 for more info.

APPLICANT’S AGREEMENT AND SIGNATURE

INITIALS REQUIRED

- ☐ Trees to be Removed are Marked in the Field as Required **AND** a Survey Depicting Tree Locations has been provided. **Failure to properly identify trees for initial inspection will result in a denied application.**
- ☐ I hereby certify I am the owner of this property **or** have obtained permission from the property owner to submit this application.
- ☐ I hereby grant permission to the Township of Middletown and their Agents to come onto the subject property, for the purpose of conducting inspections related to this application.
- ☐ I hereby certify all payments will be submitted as required upon Township determination and prior to any tree removal taking place. All Tree Replacement **MUST** take place within six months of tree removal.

I hereby certify that all information submitted on this application and accompanying plans (if applicable) is true to the best of my knowledge. I further attest that any tree destroyed or removed in violation of the Township of Middletown Tree Ordinance shall be replaced according to the Ordinance Requirements.

Applicants Signature

Date

Print Name/Title

FOR OFFICIAL USE ONLY

Date of Field Inspection: _____

Notes: _____

Township Arborist

The application is hereby:

- ☐ **Denied by the Township of Middletown**
- ☐ **Approved by the Township of Middletown:**

☐ A Hazard Tree Determination was made by the Township Arborist for _____ trees therefore there is **no tree replacement required.**

☐ An Exempt Determination was made by the Township Arborist for _____ trees therefore there is **no tree replacement required.**

☐ Permit required for _____ regulated trees: Permit #: _____

▪ **Permit Fee of \$25.00 required** with Tree Replacement as follows:

_____ Street Trees with a minimum 3” Caliper

_____ Shade Trees with a minimum 2.5” Caliper

_____ Shade Trees with a minimum 3” Caliper

_____ Evergreen Trees at 6’ in height

_____ **Total Tree Replacement** **OR** \$ _____ **Paid to Tree Fund**

Regulated Tree Permit Fee with Tree Replacement Plan or Payment to Tree Fund must be received within seven (7) days of approval and prior to the removal of any trees.

Zoning Officer

Date

PLEASE ALLOW THREE (3) BUSINESS DAYS AFTER INSPECTION FOR ADMINISTRATIVE PROCESSING